**Retirement Party Committee Summary**

**Meeting: 9/9/2013**

**Committee Members:**

Attending: Barb Blickle Janice Navarro

Mary Hauch Tammy Rosenberg

Dawn Jacobson Christy Zygowski

 Absent: Kristin Fritz and Jackie Kirt

1. Date for the party is Sunday, December 15th after the 11am service in Fellowship Hall. “Save the Date” to be included in the weekly announcements and the Spirit.
2. Invitations targeted to be mailed by October 15th. Responses will need to be returned by November 15th.
3. Planning is in progress for the services (8am, 9am and 11am) on Sunday, December 15th. This includes working with Dee (special song with the children), the Revelation Band, and the Choir.
4. Pastor and Amie plan to do the sermon together at all the services that day.
5. The Children’s Christmas Program will be on the same day at the 9am and 11am services. The program director planned for a short program this year so it will work well with the retirement plans being the same day.
6. Committee is currently working on food selections, decorations, video, speakers, program, back-ground music, and ideas for a gift.